

# MEMORANDUM

DOS #11-7

305-995-4900

TO: Principal/Site Administrator

FROM: Ignacio A. Palacio, District Director  
Division of Safety and Emergency Management

SUBJECT: SAFETY-TO-LIFE INSPECTION EXIT CONFERENCE

An inspector from the Division of Safety and Emergency Management has recently inspected your work location for deficiencies related to fire safety, sanitation, and casualty. The results of the inspection will be discussed during an exit conference with you.

At the exit conference you will receive a handwritten copy of all new deficiencies observed at your site and a printout with corrected and pending deficiencies. Corrected deficiencies will be lined through, and pending deficiencies will be denoted with a check mark. Additionally, each deficiency will be coded as M (Maintenance), O (Operational), or C (Capital). You are responsible for correcting all new and pending Operational items immediately.

If you have any questions regarding the nature of an operational deficiency, please discuss them with your safety inspector. It is our goal to ensure that you are aware of the operational deficiencies at your site and understand the corrective action that must take place.

I appreciate your cooperation and assistance in providing a safe learning environment for the students and staff in the District. If you require further information, please call me at 305-995-4900.

IAP/jsd

cc: Master file

I acknowledge receipt of the Safety-to-Life inspection documents consisting of new and existing deficiencies and have participated in the Safety-to-Life Inspection Exit Conference.

Name Sign

Print Name

Loc.

Date

7725  
Date

Sheet 1 of 1

[illegible]

Directed immediately. For Educational Occupancy k-12 emergency evacuation drills shall be performed at a rate of one per month while the school is in session. Other copy of the current and pending safety-to-life deficiencies. The pending safety-to-life deficiencies are included in the attached computer printout. This District has complied

<u>                    </u>	<u>7-7-35</u>	<b>FOR DOS USE ONLY</b>			
acknowledging awareness of deficiencies	Date	<u>Reviewed By</u>	<u>Date</u>	<u>Corrected By</u>	<u>Date</u>
<u>35842</u>	<u>7-7-35</u>	<u>Inputted By</u>	<u>Date</u>		
Safety Inspector Number	Date				