

# Community Service Project Proposal

Approval is required prior to beginning project!

USE THIS FORM AS YOUR COVER LETTER FOR BOTH PROJECT PROPOSAL AND REFLECTION PAPER.

School Year \_\_\_\_\_ - \_\_\_\_\_

Student's Name \_\_\_\_\_ ID# \_\_\_\_\_

FORMAT- TYPED FONT: NEW TIMES ROMAN SIZE: 12

HEADER ON EACH PAGE: NAME (LAST, FIRST) ID #

**DO FIRST:** Answer the following questions and submit the completed form to your counselor.

## PROJECT PROPOSAL - PAGE I

**QUESTION 1:** Describe your Community Service Project.  
Explain why you chose this project.

**QUESTION 2:** Who or what will benefit from your project?  
What do you hope to accomplish as a result?

\_\_\_\_\_  
Counselor's Signature Date \_\_\_\_\_

\_\_\_\_\_  
Parent's Signature Date \_\_\_\_\_

\_\_\_\_\_  
Student Signature Date \_\_\_\_\_

**DO SECOND:** Upon completion of your project, complete the following. Use FORMAT stated above.

## COMMUNITY SERVICE REFLECTION PAPER - PAGE II

Location: \_\_\_\_\_ Date Completed: \_\_\_\_\_

**QUESTION 1:** Describe your Community Service experience and the impact it had on you and the community.